

T.C. ANKARA MEDIPOL UNIVERSITY
FACULTY OF PHARMACY
INTERNSHIP DIRECTIVE AND INTERNSHIP LEARNING OBJECTIVES
INTERNSHIP FLOW PROCESS

1. The Internship Directive should be carefully read. The Internship Application Form must be approved by the institution where the internship will take place.

2. **The Internship Application Form** (three original copies), along with a photocopy of the ID card/passport (for insurance procedures), should be submitted to the Faculty Secretariat with a signature no later than the 12th week of the spring semester.

3. The student must then complete their internship within the period announced by the Internship Commission. The tasks/achievements completed weekly should be documented in the **Internship Approval Form** in accordance with the **Internship Learning Objectives Form** and approved with a wet signature by the responsible person.

4. **The Internship Evaluation Form** must be filled out by the responsible person at the company/institution where the internship is conducted and delivered to the student in a sealed envelope or sent to the Faculty Secretariat by the company/institution.

5. **The Internship Evaluation Form** and **Internship Approval Form**, obtained in a sealed envelope and signed with a wet signature, should be submitted to the Faculty Secretariat with a signature during the first month of the fall semester of each academic year

6. Students who complete the 180-day internship period (Internship I, II, III, and Vocational Training in Business) should receive their internship documents from the Faculty Secretariat, compile them into an **Internship Record Book**, and submit it to the Faculty Secretariat.

7. Students who complete the 180-day internship period (Internship I, II, III, and Vocational Education in Business) will take the oral/written internship exams. The exam results will be evaluated and announced by the Internship Commission.